

SREENIVASULU PADI

Financial Accounting/Auditing/Trade Finance

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Career Objective:

- Highly motivated, detailed oriented and energetic Certified Professional Financial Accountant with excellent deadline driven analytical and strong organizational skills.

Education:

- CA – Institute of Chartered Accountants of India (ICAI) May, 2019.
- BACHELOR OF COMMERCE (ACCOUNTS & FINANCE) [IGNOU, New Delhi] May 2018.

Core Competencies:

- Accounting Processes.
- Finance, Taxation & Audit.
- Payables & Receivables.
- FEMA.
- Imports and Exports.
- People Management.
- Financial Analysis.
- Scrutiny of Documents.
- Letter of Credits.
- Buyer's Credit.
- Export Payment.

TECHNICAL SKILLS:

- Tally ERP, SAP.
- Microsoft Office.
- Information Technology Certificate By ICAI

CERTIFICATIONS:

- Certification of Forex with IIBF.

WORK EXPERIENCE:

Manager at Jain Metal group (Manufacturing Company), Chennai - Sep 2024 to till now.

- Managing operations of a company with an annual turnover of ₹4,000 crores, leading and mentoring a team of 15 members.
- Reviewed and analyzed key financial reports, including store inventory, creditors' and debtors' statements, advance reports, Bank Reconciliation Statements (BRS), and payment schedules.
- Provided comprehensive support and timely responses to internal and external auditors, ensuring clarity and resolution of all queries.
- Oversaw monthly book closures, finalized financial statements, and ensured strict adherence to statutory compliance requirements, including TDS, TCS, and advance tax filings, GST.
- Preparation and analysis of stock statement submitting to bank.
- Conducted thorough trial balance (TB) reviews to maintain accurate financial reporting and alignment with regulatory standards.

**Indian PAC Consulting Private Limited (H.O- Kolkata, Based: Vijayawada)-Senior Associate-
November 2023 to Jun 2024.**

- Ensuring Finance activities are in line with company policy and processes in Vijayawada Operations.
- Preparation of Financial Statements and MIS Reports making closure of monthly accounts, Bank reconciliations, Trade payables, Payroll, ecommerce.
- transactions and Inventory. Preparation of Financial Statements and MIS Reports making closure of monthly accounts, Bank reconciliations, Trade payables, Payroll, e-commerce transactions and Inventory.
- Preparation of Working for TDS, Advance tax and Tax Planning.
- Vendor and Ledger Balance Reconciliation and Ensuring proper accounting and Payment. Coordinating/following-up with Vendors for ensuring timely and accurate GST filing to claim eligible Input tax credit.
- Preparation and Finalization of Monthly GSTR-1 as per sales reports and customers connects and GSTR-3B by reconciling purchases.
- Reconciliation of GSTR 2A vs GSTR2B vs Books.
- Managed litigations related to tax and compliance issues, working with external lawyers and negotiating settlements as needed.
- Ensuring statutory compliances such as Companies Act, Income Tax, GST, FCRA, ESI, PT and Labour etc Tata Trust A.O's in South Zone.
- Verification and Preparation of all the statutory returns like: Income Tax, FCRA, FEMATDS and GST Preparing of Budget and Actual of every month.
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- Coordinating with Government Departments, financial institutions, Vendors, consultants etc..
- Providing business consulting services to the clients based on requirements.

Managerat HDFCbank | July2020-October2023.

- Regulatory compliance and Due Diligence of FEMA Act
- RBI Directions for FDI (Foreign Direct Investments), ODI (Overseas Direct Investment and ECB (External Commercial Borrowing proposals.
- Consultation ,Advisory, Resolution of Queries of clients.
- Regulatory compliance for imports, outward remittance transactions and Exports, GR Waiver, Deemed Exports, ESOP Transactions.
- Compliance review focusing KYC and AML.
- Reverting to Concurrent Audit Observations.
- Designing and maintenance of internal controls for minimization and avoidance of operational and financial errors.
- Designed enterprise risk management framework.
- Designed internal financial control framework.
- Conducted process reviews for documenting risk control matrices.
- Performed data analysis for Internal Audit.

R Swamy and Associates, Hyderabad | Mar'14-Mar'17.

- Preparation and Filing of Income Tax Returns for all types of entities including NRI and foreign companies.
- Compliance of Form 15CA/15CB for foreign remittances.
- Compliance of FEMA and DTAA relevant to it.
- Conducting and Filing of Tax Audits, Internal Audit and Statutory audits.
- Preparation of Financial Statements of Companies as per IGAAP.
- Assessment proceeding for Direct Tax matters of companies.
- Conducting Finance Analysis of FS.
- Preparation and review FMIS reports for management.
- Assisted in budgets preparation and variance analysis.
- Compliance for Payroll management and TDS provisions for all types of entities.
- Management and leading a team.

Personal Info:

Date of Birth : 1st April, 1994.

Languages Known : English, Telugu, Hindi, Kannada & Tamil.