

URLAPU DHANUSH

urlapudhanush08@gmail.com

PH.NO - 9566163837

Nungambakkam , Chennai - 600034

PROFILE SUMMARY

Motivated and detail - oriented B.Com (Bank Management) student, seeking an entry - level position in banking, customer service (or) administrative support. known for strong communication, time management, and decision making skills. Eager to contribute to team success through hard work and continuous learning. proficient in Tally ERP9, MS Office, data entry, and basic financial documentation.

PROFESSIONAL SKILL

- Time management
- Adaptability
- Customer Handling
- Tally ERP9
- Fast learner
- Patiently
- Typewriting
- MS Office

EDUCATION

S.S.L.C

2020

St.joseph high school,Susaipuram

5.0 - CGPA

Commerce with business maths

2022

Karnataka sangha higher secondary school,T.nagar

5.8 - CGPA

B.COM (Bank Management)

2022 - 2025

St.thomas college of arts & science,Koyembedu

6.6 - CGPA

LANGUAGES

- Tamil
- English
- Telugu

INTEREST

- Data entry
- Accounting topic`s
- System based works

DECLARATION

I Hereby Declare that the details furnished above are true to the best of my knowledge.

YOURS CORDIALLY