Nfinity Requirements

Candidate Module

- Existing candidates are in the candidate module (around 6000 candidates).
- If a mobile number is entered, it should show if it is a duplicate (already used by an existing candidate) to prevent re-entry.
- Candidate module is needed immediately.
- Candidate module must be ready before April 1.

Interview Process

- A link should be shared with the candidate one day before the interview.
- The form should contain basic details and job confirmation.
- After confirmation, the candidate proceeds to the interview.

Tracking & Insights

- Daily tracking of candidates spoken to, shortlisted, and progress status.
- Metrics like success ratio and other useful insights should be available.

User Access

- Additional login for converted customers only, not for prospects.

Client Requirements Handling

- Clients will send requirements through their login.
- Resumes will be shared with clients based on requirements.
- Clients will shortlist candidates and be notified accordingly.
- Contact details (mobile/email) will be shared only after shortlisting.
- Details should be masked/encrypted and access given only upon request.

Data Masking

- Candidate details such as name, email ID, education, experience and mobile number should be there.
- Downloaded resumes should not display mobile number or email ID.

Agreements

- Online agreement with digital signature for converted clients.

Payroll Module

- Payroll module for clients or third parties.
- Employees will be on client payroll and payslips/salary will be managed.

Prospects to Customers

- Prospects will have only basic details (company name, email ID, mobile number, contact person).
- Upon conversion to customers, additional details like GST, VAT, Aadhaar, PAN, and other documents will be collected.