

Senior Accounts Executive

Bharath R

Cuddalore - 607005, Tamil Nadu

Mobile No: 8428708532 Mail Id: bharath0058@gmail.com

Summary

6+ years of experience in ledger processes, account reconciliations, accounts payable & receivable, technically proficient. Possess an **MBA Finance & HR** with a focus in accounting. Seeking to leverage accounting expertise and experience.

Experience

JR One Kothari Footwear Pvt Ltd., (Green Field Company) **March 2024 to Present**
Senior Accounts Executive -Specialist
Perambalur , India

- Accounts Payable & Bank reconciliation statement
- **GST & TDS Workings**
- **Vendor** payment - Domestic , Import & Export
- Accounts receivable
- e - Invoice & e - Way bill creation
- **Reconcile Vendor** Statement (AR &AP)
- Creating Purchase order
- Stock auditing Quarterly wise & asset auditing

Hema's Enterprises Pvt Ltd., (Cavin kare group company) **February 2023 to February 2024**
Accounts Executive - Internal Auditor
Cuddalore , India

- Accounts Payable - **Freight payments**
- Monthly Basic Preparing Financial Report
- PO Reconciliation
- Commercial claims - Damage, employee claims, travel claims
- Bank reconciliation statement (Accounts Receivable)
- Fixed Assets **MIS** Reports, Cash Flow

VBSRS Hyundai motors private limited **December 2020 to January 2023**
Accounts Assistant
Cuddalore, India

- Using Tally prime for sales and purchase Entry t
- Take Care of Daily Basic Bank Reconciliation
- Using Bank Payment Transaction and fund Transaction & Other Vendor Payments
- Using Tally prime for **GST & TDS** working
- Maintaining petty cash and vouchers for Office Expenses
- Preparing Cheques, DD, NEFT, RTGS, E-Payments, Credit Card Payment, Online Payments

Darling Digital world Pvt Ltd.,
Accounts Assistant
Cuddalore - Chidambaram, India

- Sales Accounting, Purchase accounting, Petty Cash Management, Accounting data entry,
- Stock maintenance

Skills

- SAP - Hana
- Tally ERP 9, Tally Prime
- SAP- DMS
- ZOOHO BOOKS
- Ms Office Tools

Education

CK College of engineering & technologies
MBA – Finance & Human resource - 72%
Cuddalore, TN

2016-2018

St Joseph's college of arts & science
B.COM - General Finance and Accounts
Cuddalore, TN

2012-2015

Personal Information

Name : Bharath R
DOB : 25-06-1996
Marital Status : Un married
Language Known : Tamil and English

Declaration

I hereby declared that the information furnished above is true to the best of my knowledge.

Place: Cuddalore

yours's sincerely

Date: