

RESUME

M.ABITHA.
No. 19A, Annai Terasa st,
Pallikaranai,
Chennai – 600 100

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Profession Goal:

To shine in a demanding environment where my skills can be entirely consumed and also to boost my knowledge for the development of the organization and to fulfill the necessities of the organization.

Scholastic Credentials:

B.A , Eng. Literature

Proficiency Set:

- Basic Computer Knowledge.

Personal Skill:

- Strong and comprehensive problem solving abilities.
- Willingness to learn, Team facilitator.
- Good communication and organizational skills with leadership and management qualities.

Working Experience:

Worked as a **Telecaller** in **Ganesh TVS** For **2 YEARS**

Skills and Specifications:

- Good social and interpersonal skills.
- Good written and oral communication skills.
- Ability in good documentation of reports.

Personal Details:

Fathers Name : S. Mathiazhagan
Date of Birth : 12.01.1997
Gender : Female
Marital status : Married
State/ Nationality : Tamil Nadu/ Indian
Languages Known : Tamil and English

Declaration:

I hereby declare that the details furnished above are true to the best of my Knowledge.

Date:
Place: Chennai.

Yours faithfully,

(M. ABITHA.)